



A.P.A.C. Ltd.

Archaeological Perspectives Analysis Consultancy

**WRITTEN SCHEME OF INVESTIGATION
FOR A
PROGRAMME OF ARCHAEOLOGICAL WORK**

WSI: BS/CAE/13

Land at Isca Road Mission Chapel, Caerleon

Newport City Council

Planning Application No: 09/0759

PREPARED BY DR N PHILLIPS
16TH MAY 2013



Summary

This document comprises a Written Scheme of Investigation for proposed scheme of work to convert a listed building into a residential dwelling

A planning application was submitted to Newport City Council (NCC) and as part of the planning process; Glamorgan Gwent Archaeological Trust (GGAT) advised the planning department that it would be necessary to complete a survey of the building.

NCC in accordance with the guidance from GGAT imposed conditions requiring a written scheme of investigation.

This written scheme of investigation details an archaeological programme of work proposed, to be undertaken prior any disturbance or modification to the fabric of the building.



CONTENTS

	Page
1. INTRODUCTION	3
2. LOCATION AND GEOLOGY OF THE SITE	3
3. BRIEF ARCHAEOLOGICAL AND HISTORICAL BACKGROUND	3
4. RATIONALE OF THE PROJECT	4
5. AIMS AND OBJECTIVES	4
6. PROCEEDURES	4
7. ANALYSIS AND REPORTS.....	5
8. ARCHIVE	6
9. COPYRIGHT	6
10. HEALTH AND SAFETY	6
11. PROJECT MONITORING	7
12. PROJECT MANAGEMENT.....	7
13. RESOURCES.....	7
14. BIBLIOGRAPHY	8

FIGURES



1. INTRODUCTION

This Written Scheme of Investigation has been prepared by Dr Neil Phillips, A.P.A.C. Ltd, in response to a condition imposed: Listed Building Consent For Conversion Of A Former Chapel Into A Dwelling, App No: 09/0759.

The Chapel was Grade II listed in 2002, Church of the Holy Spirit, 26121.

The client, Liddell and Associates, having submitted listed building consent application 09/0759 to Newport County Council; have been granted Listed Building Consent, with conditions;

No works to which this consent relates shall commence until an appropriate programme of historic building recording and analysis has been secured and implemented in accordance with a written scheme of investigation which has been submitted and approved to in writing by the local planning authority.

09/0759.

This Written Scheme of Investigation has been compiled, based on information provided by Liddell and Associates and discussion with Mr N Maylan, GGAT.

2. LOCATION AND GEOLOGY OF THE SITE

The location of the site Mission Hall, Bulmore Rd, Caerleon, Neport, South Wales, NP18 1QQ, NGR: 334475 190033, can be gained from the B4576, Caerleon to Newport Rd. Proceed through the town of Caerleon towards Newport and after having crossed the river bridge take a left at the Ship, Public House and left again onto Lulworth road which leads to Isca Rd, fig 01.

The underlying geology is of river gravels overlying Triassic marls and clays. At its closest to the southwest bank of the Usk, the position of the road has been strengthened with additional material, (GGAT 2009/031).

3. BRIEF ARCHAEOLOGICAL AND HISTORICAL BACKGROUND

The area of the site is lies some 400m south and east of the Roman legionary fortress: Isca.

Isca Rd itself, adjacent to the property, may be a survival of route of the *via praetorian*, the main north/south road through the fortress, and possibly part of the civilian settlement, (ibid).

It is known that settlement here continued during the medieval period with Isca road leading to the bridge terminating over to Caerleon.

The area was also known to be a thriving port up to the end of the 18th century after which it went into decline.

Archaeological investigation on this side of the river has not been as intensive as that on the north/west bank but a few small evaluations and watching briefs have revealed evidence of Roman and medieval activity.

Specifically an evaluation of the present site revealed evidence of Roman religious presence. (Clarke & Bray 2007).

A building on the same footprint as the present hall is noted on the 1st edition Ordnance Survey map, possibly dating back to 1814. It was converted to the Anglican church in 1898 and remained in use until 2003, (NEW0786/CG).



4. RATIONALE OF THE PROJECT

The proposed development is for the conversion of a former chapel to residential use with the addition of a further dwelling within the curtilage of the property.

As the listed chapel is of significance, the survey record will provide details which will help to mitigate the impact of the development as well as preserving by record the special character of the building.

5. AIMS AND OBJECTIVES

In accordance with this Written Scheme of Investigation, the aim of the proposed work will be to:

To carry out a level II building survey to the standards laid down in the English Heritage Guideline: Understanding Historic Buildings, A guide to good recording practice, 2006.

The above will be realized through a sequence of the following objective strategies;

Documentary Research

A Level 2/3 building survey entailing a programme of photographic recording and measurement.

The sequence will allow for contingencies to be implemented should the need arise.

Documentary research:

Research will be undertaken to compile the historical background to the site from easily available sources. The following may be contacted towards this end:

- The Glamorgan Gwent Historic Environment Record (Swansea)
- Cadw (Cardiff)
- Public Record Office, Ebbw Vale
- Cwmbran Public Library
- Current site data from the landowner

A Level 2 building survey

A full definition of building survey 'levels' can be found in the English Heritage Publication Understanding Historic Buildings *A guide to good Recording Practice*. But the relevant sections are provided below:

5.2 Level 2

This is a descriptive record, made in circumstances similar to those of Level 1 but when more information is needed. It may be made of a building which is judged not to require any fuller record, or it may serve to gather data for a wider project. Both the exterior and the interior will be viewed, described and photographed. The record will present conclusions regarding the building's development and use, but will not discuss in detail the evidence on which these conclusions are based. A plan and sometimes other drawings may be made but the drawn record will normally not be comprehensive and may be tailored to the scope of a wider project.

6. PROCEDURES

The building survey

The survey procedure will be undertaken to record aspects of both the interior and exterior of the building as a whole.

Any structural features of interest will be recorded with descriptions.



Should such structures be of sufficient importance they will be drawn at a scale of 1:10 or 1:20: where appropriate.

Photographic recording will be undertaken using a digital camera (Sony Cybershot DSC F828) with 8 mg capability with images saved as RAW & JPG files.

Measurements will be taken, where appropriate, with a Leica, Disto and related to the floor plan supplied by the by the client's architect.

A report will be produced, fully representative of information gathered from implementation of the Level 2 survey.

Once completed, a copy of the report will be submitted to the NCC Planning for their approval and a further copy will be sent to GGAT. Notes of any confidentiality imposed by the client will be included.

The report may be consulted to mitigate further development.

7. ANALYSIS AND REPORTS

Within three months of the completion of the fieldwork, fully illustrated reports will be submitted to the client, NCC (planning), and GGAT Historic Environment Record.

Each report will contain the following elements:-

- A non-technical summary.
- A table of contents.
- An introduction with acknowledgements, including a list of all those involved in the project and the location and description of the study area.
- A statement of the project aims.
- The archaeological/historical background of the evaluation area, indicating past and present land use, accompanied by relevant maps, plans and photographs.
- A location plan and gazetteer of areas/sites of known or potential archaeological significance within the project area.
- A summary description of the evaluation results including any archaeologically significant features/deposits or potential features/deposits identified within the each trench.
- A discussion of the location, nature, extent, date, quality, condition and significance of any archaeological deposits/features uncovered, together with a discussion of their relationship with known archaeology in the vicinity.
- Survey and excavation plans at appropriate scales. Each trench will be presented in the report with at least one plan (plan 1:20) and section (scale 1:10) as well as a photograph.
- Other maps, plans, drawings and photographs as appropriate.
- A description of the finds and environmental samples collected including an exposition of the methodologies employed, a statement on the presence or absence of material and an assessment of preservation. A summary interpretation of the finds including reference to any unusual or important features of the assemblage will also be included. Specialist reports will be included of important groups of finds, materials and samples.
- An interpretation of the results with a statement of the significance of any identified archaeological features/sites on a local, regional and national scale.
- An identification of any research implications arising from the work.
- A bibliography of sources consulted and a supplementary bibliography of any sources identified but not available for consultation.
- An index to the project archive and a statement of its location/proposed repository.
- Appendices to the report will include a copy of the Project Design.



- A summary report on the evaluation will be published in a suitable local journal, with a record note presented to the appropriate national period journal(s).

8. ARCHIVE

In the event of artefacts being collected, the archaeological contractor will endeavour to persuade the legal owner of any artefacts, to transfer them a suitable local museum. In such a case, a suitable local museum will be notified of the intention to deposit the project archives with them. The project will designate a project code with all significant documents and packaging carrying this code number.

If the archive has no artefacts then copies will be deposited in the Gwent Records Office and GGAT with the original copy retained by A.P.A.C. Ltd.

The project archives will consist of all original records, artefacts, ecofacts/samples and all documentation that relates to the evaluation. Copies of the Design Brief and any relevant correspondence will be included.

The archives will be prepared according to the *Management of Archaeological Projects*, English Heritage, Second Edition, (1991) so the records will be fully ordered and indexed.

The archive will comply with the United Kingdom Institute for Conservation (Archaeology Section) *Guidelines for the Preparation of Excavation Archives for Long-Term Storage* (1990) the Society of Museum Archaeologists *Towards An Accessible Archive* (1995) and to the reasonable requirements of the designated Museum.

The archives will be deposited within twelve months of the completion of the evaluation and with the agreement of the landowner.

A synopsis of the project will be submitted to CBA Wales.

9. COPYRIGHT

A.P.A.C. Ltd will retain full copyright of any reports and specialist reports, under the Copyright, Designs and Patents Act of 1988 with all rights reserved. A.P.A.C. Ltd hereby give permission for the monitoring authority to use any documentation directly relating to the project as described in this Project Design.

10. HEALTH AND SAFETY

The Project Team will operate in accordance with the health and safety procedures as set out in:-

- The *Health and Safety Work Act* (1974) and related legislation.
- The Standing Conference of Archaeology Unit Managers *Health and Safety Manual* (2002).
- The Council for British Archaeology Handbook no. 6, *Safety in Archaeological Fieldwork* (1989).
- In accordance with the CDM Regulation, The Project Team will prepare a Risk Assessment in relation to the archaeological works prior to the commencement of the evaluation.

All necessary protective clothing and equipment will be used.

A First-Aid kit and Accident Book will be kept on site at all times, with a Health and Safety file.



11. PROJECT MONITORING

A.P.A.C. Ltd., understands that the project may require monitoring involvement. As a matter of courtesy, a copy of this written scheme of investigation will be sent to the monitoring authority (GGAT).

12. PROJECT MANAGEMENT

Dr Neil Phillips, A.P.A.C. Ltd, will manage the project.

Dr N.Phillips has been active in archaeology since 1997, completing his 1st degree in 1999 followed by a research Phd in 2004. Dr Phillips started and has been director of A.P.A.C. Ltd since 2004. A.P.A.C. Ltd is an archaeological consultancy specialising in landscape archaeology and survey work. Currently at AIFA standard he is about to apply for an upgrade to MIFA. Steve Clarke MIFA of Monmouth Archaeology has agreed to cover him in this regard if the need arises.

Dr Phillips interests lie locally with the Industrial period although he has been involved in international Palaeolithic projects both in the UK as well as Europe and Africa.

Project management of recent industrial works include the Iron works at Angidy Tintern. He is also working with EH for the Alverstone project a multiphase wooden causeway Iron Age/Romano British.

13. RESOURCES

Staff:

- Project Director: Dr Neil Phillips. (Director; preparation of report text,
- Specialist Consultant Archaeologist: Steve Clarke
- Archaeologist (Finds Specialist): Steve Clarke
- Industrial (Dr T. Young)
- Fauna (F. Taylor)
- Sub-Contractor: (TBA)
(Excavation)



14. BIBLIOGRAPHY

- Cadw Conversion of Church and Erection of Detached Dwelling, Mission Hall, Bulmore Rd, Caerleon, Newport. NP18 1QQ. A-CAM011-09-0045-00
- English Heritage Management of Archaeological Projects (1991).
Understanding Historic Buildings *A guide to good Recording Practice*. 2006
- Institute of Archaeologists. Standards and Guidance for an archaeological watching brief. 2008.
Code of Conduct and the Code of Approved Practice for the regulation of Contractual Arrangements in Field Archaeology. 2008.
Standards and Guidance for the collection, documentation, conservation and research of archaeological materials. 2008.
- GGAT Isca Rd, Caerleon, Newport. Archaeological Watching Brief May 2009. Project P1342.
NEW0786/CG Conversion of Church to 1 No New Dwelling and Erection of Detached Dwelling and Associated Works (Resubmission Following Refusal of Planning Application 03/1383): Mission Hall, Bulmore Rd, CAerleon
- Liddell + Associates Isca Road Mission Chapel Appraisal of Existing Building
- Monmouth Archaeology Mission Chapel Bulmore Rd Caerleon. An Archaeological Evaluation. MA33.07
- Newport County Council; Notice of Decision 09/0759
- The Society of Museum Archaeologists *Towards An Accessible Archive* (1995)

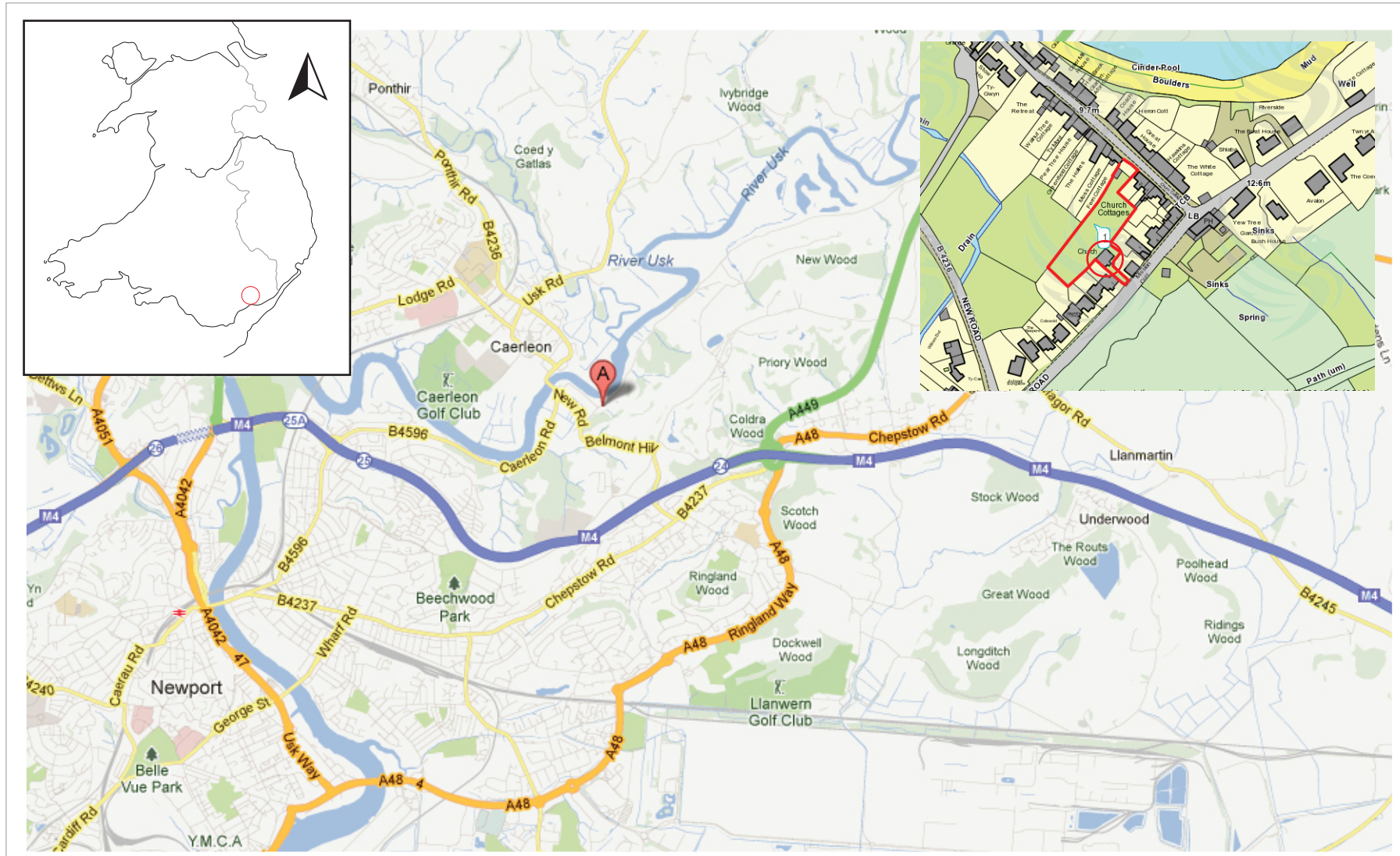


Fig 01: Location